

**SPECIAL MEETING OF THE PARKS & RECREATION
TUESDAY, APRIL 30, 2013
6:15 P.M.**

The Parks and Recreation Board met on the above date and time for a Special Meeting in the Council Chambers, 270 W. 15th Street.

President Sue Otte called the meeting to order. Members present were: Will St. John, Aaron Gurley, Paul Barada and Dave Malson. James Zachery was absent. Others present were: Parks Director Danny Mathews, Secretary Carla Sharpe, Pool Manager Rita Kaster, Assistant Pool Manager Jean Kopf, Attorney Tracy Newhouse and Parks Liaison Brad Berkemeier.

Update on Concession Stand Prices – Kaster presented the board with figures of what was sold last year in concession stand and items that will be sold this year. Not everything last year will be sold this year. She would like to raise the price of items in the concession stand 25 cents per item. Barada moved to accept the proposed retail price increase of a quarter per item. Malson seconded. Motion carried.

Discuss Pool Increases – County vs. City – Sharpe stated the Mayor is not for charging County people more money than City people. Mathews stated he is not for this either.

Malson asked about charging groups from out of town more. Sharpe stated the Mayor is not for that either. Mathews stated he is not for that either.

Kaster then shared with the group that our daily admissions are right on target. She would like to continue with our pricing as is at \$3.00 for child and \$4.00 for adult. Barada moved to continue with the same daily admission prices as last year. Gurley seconded motion to keep the same prices. Motion carried.

Hire Assistant Pool Manager & Employees – Kaster presented the following list of employees:

Manager – Rita Kaster

Asst. Manager – Jean Kopf

Lifeguards – Keely Springman, Zach Barton, Lucy Dyer, Michael Tague, Halee Rains, Jacob Flower, Abby Clark, Kari Carter, Mackenzie Herbert, Joe Daubenspeck, Clayton Foster, Alexis Kirkham, Spencer Bruns, Sarah Daubenspeck, Aubrey Stromberg, Josh Bostic

Front Counter – Bekah Miller, Gina Dyer

Concessions – Audrey Land, Jennifer Lattner, Gina Dyer, James Brashaber, Mikayla Morrow, Leah Connolly

Barada moved to approve the list as submitted. St. John seconded the motion.

Gurley will do the background checks and then they can start their duties.

Malson wanted to make sure the Manager and Assistant Manager work different hours and not there at the same time.

Kaster said there will be times when their hours will overlap. She lives 5 minutes away and can be there at the pool whenever.

Kaster then went on to say she will not be there during pool parties as the Head Lifeguard handles those.

Kaster said neither her nor the Assistant will work over 40 hours a week and they know they are not to get any overtime.

Kaster stated the Assistant's wage will be \$8.75, same as last year. Lifeguards make minimum wage.

Kaster stated the pool will open for the season on Saturday, May 25th which is Memorial Day Weekend.

There will be a work/clean day at the pool on Sunday, May 19th.

The pool will be closed on June 2nd for graduation.

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This will be a short swim season with school going back earlier. Teachers go back to school on Monday, August 4th with classes starting Wednesday, August 6th.

Once school starts there will not be adequate staff to man the pool.

Barada made a motion to close the pool on Sunday, August 3rd. Have it open from noon to 5:00 as last day to swim. Then staff will stay after 5:00 to clean and close the pool. Malson seconded the motion. Motion carried.

Swim Lessons will be July 15th -18th – 19th make up day.

July 22nd – 25th – 26th make up day.

July 13th will be Raymond Gibson Day and everyone will swim FREE.

Kaster asked permission to propose the week of June 9th – 15th as Food Pantry Days at the pool. Those who bring can good for the Food Pantry will get a \$1.00 off admission. Malson made a motion to approve the week of June 9th – 15th as Food Pantry Days and allow those that bring can goods to the pool get a \$1.00 off admission fee. Gurley seconded the motion. Motion carried.

Newhouse then questioned who's related to whom and wanted to make sure no one is hired that works in direct line of supervision. Kaster said that Gina Dyer is now working concessions and front counter and her daughter is a lifeguard so there will be no problem since she stepped down from being Assistant Manager. Newhouse stated everyone will have to sign off on the Nepotism sheet as it is a state statute.

Mathews asked the board if he could hire Delana Miller for the Flower Garden Maintenance position. She is a Master Gardner and would work 25-29 hours a week and take care of the pots downtown and all flower beds. Barada moved to hire Delana Miller for the Flower Garden Maintenance position at \$8.00 an hour. Gurley seconded the motion. Motion carried.

Discuss Pool Policy – Kaster discussed a rough draft she has put together. She asked that the Mayor look at it and make any additions or corrections. Sharpe is to then email it to the Parks Board for their review.

Kaster stated she would like to do a chair rental program. Rent a chair for \$3.00 for people to sun bath on. Once they are done they would return the chair and get \$2.00 back just leaving the person to pay \$1.00 for the chair per day.

Malson moved to do a chair rental program at \$3.00 a chair with a \$2.00 return policy. Barada seconded the motion. Motion carried.

St. John stressed numbering the chairs when paid for at the front counter to keep track of the chairs.

Kopf suggested doing a potential fundraiser and come up with ideas so we can buy new chairs.

Kaster reported the damaged umbrellas are at Dollarhides getting repaired.

Gurley stated he would like a coupon for one free day of pool for the kids in his Summer Camp Program. Malson made a motion to approve a one day free pool day coupon for each kid in summer camp. Barada seconded the motion. Motion carried.

Kaster also stated that RES does an Awards Program at school and she asked if she could have 15 one day passes as prizes. Malson moved to allow Kaster to have 15 one day passes for RES. Barada seconded the motion. Motion carried.

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There being no further business, meeting adjourned at 6:50 p.m.

SUE OTTE, PRESIDENT

PAUL BARADA, VISE PRESIDENT

DAVE MALSON, MEMBER

AARON GURLEY, MEMBER

WILL ST. JOHN, MEMBER

JAMES ZACHERY, MEMBER

ATTEST:

CARLA SHARPE, SECRETARY